

**MINUTES OF THE MEETING OF THE TRUSTEES  
HELD ON 8<sup>th</sup> July 2024 AT 6.00 PM  
DUNWICH READING ROOM, ST JAMES STREET DUNWICH**

Item		Action
1.	<p><b>Welcome and apologies</b>  Present: Dr Dennis Cox (DC), Chair  Sharon Earp (SE), Vice-Chair  Jane Hamilton (JH), Trustee  Julian Perry (JP), Trustee  Henry Tomlinson (HT), Trustee  Patricia Boechler (PB), Trustee</p> <p>In attendance: Julia Davison-Wilson (JDW), DTT Clerk</p> <p>Apologies: Jon Dawson (JD), DTT Bookkeeper</p> <p>It was confirmed that a quorum was present</p> <p>Conflict of interest: Trish Boechler, for Housing item</p>	
2.	<p><b>MINUTES OF THE MEETING HELD 13<sup>th</sup> May 204</b>  The Minutes were approved.</p>	
3.	<p><b>MATTERS ARISING NOT OTHERWISE ON AGENDA</b>  None</p>	
4.	<p><b>CLERK'S REPORT</b>  Ian Moore visited the lane outside DTT tenants' houses during the weekend of 6 and 7 July to assess a suitable area for a ditch to drain flood water that comes down the hill. He will review options with Clarke and Simpson next week. Suffolk Highways have said the flooding does not meet their criteria for repair, and Clarke and Simpson are monitoring the situation.  Website updated and Minutes uploaded – the clerk is addressing an issue with the minutes not opening after uploading to the website.  The paling fence has been repaired and added to and Countryside Management's (that is the name of Jeff Redgrave's company) invoice forwarded to Jon Dawson.  Chris Freeman has repaired the Mortuary steps and will be sending in an invoice.</p> <p>The trustees decided to ask for quotes for a second paling fence to make a stronger barrier and add another layer of defence before winter. JDW to seek quotations.</p>	JDW



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	<p>The area around the pill box will be stirmed and the trust wants to make it a place of interest. The hut before the bins area is looking in poor condition.</p> <p><u>Winch Huts</u> East Suffolk Council have advised that any change of use of winch hut requires planning permission. The council is keen to preserve the huts' heritage.</p> <p><u>Electric Charging Point</u> SE asked UK Power Networks how easy it would be to have a charging point in the car park. However, the cost of putting the right infrastructure in would be very high c £40,000, which is too expensive.</p> <p><u>Disabled Parking</u> The trustees would like to have some disabled parking bays in the trust part of the car park and will think how this could be achieved.</p>	HT/SE
8.	<p><b>Land</b> <u>Gallows Field</u> JH is awaiting news of the Suffolk and Essex Coastal Heaths National Landscape grant for hedging recently applied for; she is responding to questions on some figures and hopes to have an answer on the application very soon. The bracken has got out of control, particularly in the top right-hand corner and gets in the way of the footpath. The trustees decided that JH should find a contractor to prepare the ground ready for the hedging to be planted by volunteers with some help from hedging firm. SE circulated the survey of Gallows Field that The National Trust made to the trustees.</p>	JH  JH
9.	<p><b>Grants</b> Two grant applications were discussed and decided upon.</p>	
10.	<p><b>Housing</b> The trustees had a preliminary discussion about the annual rent review.</p>	
11.	<p><b>A.O.B. and date of next meeting</b> Clarke and Simpson recently conducted a routine inspection of 5 of the DTT properties, and noted repairs and maintenance that needed doing. Some tenants found it intrusive that photos were taken of the rooms in their property rather than photos of damage or wear and tear. JDW will check with Clarke and Simpson on the criteria for including photos in their reports. Date of next meeting – Monday 9<sup>th</sup> September, 2024</p>	JDW

Signed .....

Dated .....