

MINUTES OF THE MEETING OF THE TRUSTEES
HELD ON 9th September, 2024 AT 6.00 PM
DUNWICH READING ROOM, ST JAMES STREET DUNWICH

Item		Action
1.	<p>Welcome and apologies</p> <p>Present: Dr Dennis Cox (DC), Chair Sharon Earp (SE), Vice-Chair Jane Hamilton (JH), Trustee Julian Perry (JP), Trustee Patricia Boechler, (PB) Trustee Rod Smith, (RS) Trustee – by Zoom Jon Dawson (JD), DTT Bookkeeper</p> <p>In attendance: Julia Davison-Wilson, DTT Clerk</p> <p>Apologies: Henry Tomlinson (HT), Trustee</p> <p>It was confirmed that a quorum was present</p> <p>Conflict of interest: Jane Hamilton item 9, Patricia Boechler item 11</p>	
2.	<p>MINUTES OF THE MEETING HELD 8th July, 2024</p> <p>Amendments to be made to minutes prior to approval, add PB's name to list of attendees, for 8th July and 13th May 2024 minutes.</p>	JDW
3.	<p>MATTERS ARISING NOT OTHERWISE ON AGENDA</p> <p>SE advised that the 5 trained Dunwich resident rescuers would now be covered with insurance by the British Divers Marine Life Rescue organisation. However, more publicity is needed to advertise this service, at the open meeting. App system is being developed between BDMLR and the rescuers</p>	
4.	<p>CLERK'S REPORT</p> <p>All rents have been paid. With regard to inspections PB will advise the tenants that if they do not wish to have their house photographed they can request this and Clarke and Simpson will follow their wishes. In view of tenants wanting repairs to be made in good time, it was suggested that Tim Blower could be recommended as another contractor who can repair fences. With regards to the general quotation for flooding repair at 1 Town House, received from Clarke and Simpson's contractor, the trustees requested a more detailed quotation outlining the suggested solution. JDW will follow up with Clarke and Simpson.</p> <p>The trustees agreed that we should get The Orchard mowed and strimmed as this has not been done for 3 years. JDW to arrange.</p>	<p>PB</p> <p>JDW</p> <p>JDW</p>

	<p>The contractor, Agrifence, will start work tidying up and fencing the area on 21 September.</p> <p><i>Pop-Up Café</i></p> <p>Trustees thought this would be a good idea for the village in the winter months (when Flora Tea Rooms is closed) although no contractor has come forward.</p> <p><i>Fisherman's Hut</i></p> <p><i>Project Progress</i></p> <p>Cost so far £19,119 (Treasurer's Report) and SE will update JD on costs. Obtaining an MRPN took a long time, but the hut now has an EON meter fitted. SE has found a contact in the planning department (planning are enthusiastic about the project) but the planning application has taken a lot of time and is nearly completed. Trustees thanked SE for her hard work.</p> <p>The hut should be completed by the middle of October.</p> <p><i>Operational Proposed Plan April – September 2025</i></p> <p>SE is working on a marketing plan, with a mixture of users ranging from charities and villagers to businesses for the public good of Dunwich. A licence to be used for letting the hut.</p> <p><i>Paling Fence</i></p> <p>One contractor only quoted for repairs to the existing fence and had some good ideas to repair only old sections one at a time rather than the whole thing – as new stretches of fence hold the paling chestnut poles well whereas older ones are prone to shrinkage and wire deterioration thus enabling members of the public to take them for beach fires and barbecues. JDW will ask him to quote for a second fence as well and then trustees will choose a contractor.</p>	
8.	<p>National Grid – Lion Link Interconnector</p> <p>JDW received an email request from National Grid in April saying they wanted to carry out a survey at Walberswick (and Southwold) and realised the only access to Walberswick was via the DTT beach gate. They did not give a firm date when they wanted to do this, and they were not given permission to use it. JDW confirmed it was the DTT gate and asked for further information but did not hear back. SE has been in touch with the surveyor as well but had not read their latest email.</p> <p>To be discussed further out of the meeting how to update the village on these developments.</p>	
9	<p>Grants</p> <p>See Confidential Minutes for this item</p>	
10.	<p>A.O.B.</p> <p>Trustees chose 22nd March, 2025 for the DTT Open Meeting to be held in the Dunwich Reading Room as an afternoon event.</p> <p><i>Gallows Field</i></p> <p>JH advised that there are 2 days 10th and 24th January booked for National Landscape Nature Network Volunteer Work Party to plant to plant hedging which will be promoted in the Yoxmere Fisherman.</p>	

11.	Housing See Confidential Minutes	
	DATE OF NEXT MEETING: 11 th November, 2024 Dunwich Reading Room 6 pm	

Signed

Date